

Terms of Reference for the Pay and Performance Appeals Committee of the Governing Body of Instow Community Primary and Pre-School

Membership:	At least three Governors to be drawn from the following: Neil Denton, Alan Mackie, Hayley Heaton The Headteacher in an advisory capacity (except when discussing the Headteacher's pay).
Disqualification:	Members of staff at the school. No governor or associate member who has been part of the First Hearings Committee may be included.
Quorum:	Three
Chair of Committee:	To be elected by the Committee
Clerk of Committee:	Colette Woo

Agreed at meeting of full governing body held on 30th January 2023
Date of review: June 2023

Agreed Terms of Reference:

- To carry out any appeal review in accordance with the school's Pay Policy
- The decisions of the committee will be brought to the full governing body for information.
- To seek professional advice from the Local Authority or others where necessary.
- To elect the Chair of the Committee