

Terms of Reference for the Second Committee of the Governing Body of Instow Community Primary and Pre-School School

Membership:	<p>At least three Governors to be drawn from the following: Hayley Heaton, Julie Stanway, Neil Denton, Simon Gooch, Alan Mackie, Sue Edmonds</p> <p>The Headteacher may not be a member</p> <p>It is not appropriate to include staff governors</p> <p>Associate members can serve on this committee and will form part of the quorum</p> <p>No Governor or Associate Member who has been part of the First Committee may be included</p>
Quorum:	Three: To be drawn from the membership above:
Chair of Committee:	To be elected by the Membership
Clerk to Committee:	Colette Woo
Date of review:	June 2023

Agreed at a meeting of the full Governing Board: 30th January 2023

Agreed Terms of Reference
<ul style="list-style-type: none">• To hear an appeal against any decision made by the headteacher or any other committee of the governing board• To hear a complaint in accordance with the school's complaints policy where this has not been resolved at a previous stage• To consider the decision of the head teacher to exclude a child/pupil from the school in accordance with the regulations governing exclusion• To elect the Chair of the Committee.